



7531 Coldwater Canyon Avenue • North Hollywood • California • 91605 • USA
 P) 800.828.2500 (*toll-free*) or 818.503.8300 • F) 818.503.8360

**THIS IS IMPORTANT: Do not attempt to fill out these interactive order forms while it is displayed within your internet browser online!
 PLEASE DOWNLOAD and SAVE these order forms to your computer/tablet's local hard drive first before filling out the form fields.**

C.O.M. Drapery Order Form

Account # _____ Account Name _____
 Address _____
 City/State/ZIP _____
 Phone _____ Fax _____
 Ordered By _____ P.O. # _____
 Date Ordered _____ Date Needed _____ Acct. Mgr. _____

Ship To _____ Attention _____
 Address _____
 City/State/ZIP _____
 Sidemark _____
 Phone _____
 Ship Via _____ Will Call _____ Standard _____ 2-Day _____ Overnight _____

A fully completed order form is required before manufacturing can begin. All orders confirmed in writing.

Line No.	Room ID	Drapery Style	Quantity						Area to Cover	Return End(s)			Overlap Allow. (2½")		Overlap End(s)	Spring Back Allowance	Pleat to or Finished Width	No. of Widths	Finished Height	Lining Type			Lining Color		Inter-Lining		Pin Settings				ROD POCKET STYLES ONLY				
			PAIR			PANEL				3½"	5½"	Other	Yes	No						3½"	2"	None	Std	B/O	White	Ivory	Yes	No	Wall Mt 1¾"	Ceil Mt 1¼"	Deco Rod ¼"	Other	No Pins	Rod Diameter	Optional Top Ruffle Size
			Stat. Side Panels	Center Closing	Left	Right	Center																												
1.																																			
2.																																			
3.																																			
4.																																			
5.																																			
6.																																			

Line No.	FABRIC INFORMATION					
	Company	Pattern	Color	Fabric Width	Vert. Repeat	Horiz. Repeat

Line No.	GROMMET SELECTION			
	Black Oiled Bronze	Brass Burnished Copper	Shiny Nickel Frosted Nickel	English Pewter Antique Brass

I have given SPECIAL INSTRUCTIONS on the back of this order form.
I have ordered TRIM/BANDING on the back of this order form.
I have ordered TIEBANDS on the back of this order form.
I have ordered OTHER OPTIONS on the back of this order form.

Line No.	CUFF TOP/BUTTON FABRIC INFORMATION		
	Company	Pattern	Color



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C.O.M. Drapery Order Form *(continued)*

CUSTOM ITEMS

Trim, Banding and Grand Band: For typical applications, complete the form on the right as indicated.

For other creative, unique applications, please provide detailed instructions and a diagram in the SPECIAL INSTRUCTIONS box below.

TIEBANDS

Line No.	Style	Qty (ea)	Size	Fabric	
				Pattern	Color

HIDDEN TIEBACK HOLDER (sold in pairs)

Line No.	Qty (per pair)	Size	Qty (per pair)	Size
		3½" Projection		5" - 8" Projection
		3½" Projection		5" - 8" Projection
		3½" Projection		5" - 8" Projection

OTHER OPTIONS

Line No.	Options
	Memory Stitch
	Shot Tape
	Hand Sewn Rings (please provide ring size, color and supplier below)
	Cut Outs (please provide detailed instructions below)
	Fan Fold

SPECIAL INSTRUCTIONS

TRIM

Trim 1½" from leading edge

Line No: _____
 Company: _____
 Pattern: _____
 Color: _____

Trim 1½" from leading edge and 4" from bottom

Line No: _____
 Company: _____
 Pattern: _____
 Color: _____

Trim on leading edge

Line No: _____
 Company: _____
 Pattern: _____
 Color: _____

BANDING & GRAND BAND

Banding wrapped around leading edge or flush to edge

Line No: _____
 Company: _____
 Pattern: _____ Color: _____
 Wrap: _____ Flush: _____

Banding 1½" from leading edge and 4" from bottom

Line No: _____
 Company: _____
 Pattern: _____ Color: _____

Grand Band

Line No: _____
 Company: _____
 Pattern: _____ Color: _____

GRAND BAND SIZE
 From Bottom Edge: _____ inch(es)
 From Top Edge: _____ inch(es)